

# M.P. State AIDS Control Society

(Public Health & Medical Education Department M.P. Govt.)  
IInd Floor, Oilfed Building, 1 Arera Hills, Hoshangabad Road, Bhopal 462011  
(E-mail: [mpsacs@gmail.com](mailto:mpsacs@gmail.com), Ph. No. 0755-2570424)  
GSTIN :- 23AAAAM1910A1DU

## TENDER DOCUMENT (Non-Transferable) (Online) FOR RATE CONTRACT & SUPPLY OF VIRAL LOAD CONSUMABLES DURING THE YEAR 2025-26

### E-TENDER INVITING NOTICE

1. Tender Ref. No.F27-2011/PROC/MPSACS/2025-26/12.96..BHOPAL  
DATE 04/08/25.

M.P. State AIDS Control Society invites Online Tender from eligible and qualified tenderers for rate contract & supply of Viral Load Consumables to the Office of the M.P. State AIDS Control Society Bhopal (MP)

2. The Schedule of E-Tendering Activities are as under:

### ONLINE TENDER ID NO.-2025 MPACS .....

| Sr. No. | Description of Tender                                      | Tender Inviting for rate contract & supply of Viral Load Consumables for Financial year 2025-26.                                                                                                                                                                                       |
|---------|------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 01      | Available Tender Document for Purchase                     | Tender document can be purchased on payment requisite tender fees from E-Tendering Website <a href="http://www.mptenders.gov.in">www.mptenders.gov.in</a> . In case of any query E-tendering Helpdesk may be contacted.                                                                |
| 02      | Tender publish Date                                        | .....05.08.2025 At 17:30 Hrs                                                                                                                                                                                                                                                           |
| 03      | Document Download / sale start date                        | .....05.08.2025 At 17:30 Hrs                                                                                                                                                                                                                                                           |
| 04      | Bid submission start date                                  | .....05.08.2025 At 17:30 Hrs                                                                                                                                                                                                                                                           |
| 05      | Consumable Sample Submission Last date (as per annexure-I) | .....28.08.2025 At 17:30 Hrs                                                                                                                                                                                                                                                           |
| 06      | Pre Bid Meeting Date                                       | .....18.08.2025 At 11:30 Hrs<br>(Request to raise Pre-bid 17.08.25 at 18:00 Hrs. In the pre bid queries format (in Excel) available on website <a href="http://www.mpsacsb.org.in">www.mpsacsb.org.in</a> at email id <a href="mailto:procmpsacs@gmail.com">procmpsacs@gmail.com</a> . |
| 07      | Bid submission End date                                    | .....26.08.2025 At 17:30 Hrs                                                                                                                                                                                                                                                           |
| 08      | Bid Opening date                                           | .....28.08.2025 At 15:00 Hrs                                                                                                                                                                                                                                                           |

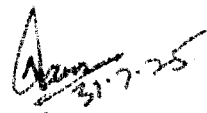


|    |                       |                                                                                                                                                                                                                                                                            |
|----|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 09 | Financial Bid Opening | Financial bid opening date will be decided by purchase committee after evaluation of Technical Bid. Its Notice will not published in any News Papers, etc. and will only be uploaded on E-tendering Website <a href="http://www.mptenders.gov.in">www.mptenders.gov.in</a> |
|----|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**\* Format of Pre-bid queries is available on [www.mpsacsb.org](http://www.mpsacsb.org).**

3. Bidding documents may be viewed or purchased online by interested and eligible tenderers from the website [www.mptenders.gov.in](http://www.mptenders.gov.in) on the above mentioned dates after online payment of Tender fee of Rs. 1000 and applicable processing fee.
4. The tenderers are advised to register themselves on the e-procurement portal ([www.mptenders.gov.in](http://www.mptenders.gov.in)) and obtain valid Class III Digital Signature Certificate (DSC) as per information Technology (IT) Act. 2000. The said website can be accessed for additional information about registration and use of Portal.
5. Tenderers can submit their tender online at [www.mptender.gov.in](http://www.mptender.gov.in) on or before the key dates given above. Tenderers are requested to submit their tender well before the deadline to avoid last minute traffic congestion.
6. All further notifications/ amendments, if any shall only be posted on websites ([mptender.gov.in](http://mptender.gov.in)) mentioned above.

(Approved by Project Director)

  
**Additional Project Director**  
**M.P. State AIDS Control Society**  
**Bhopal**

*Handwritten signature*

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# **M.P. State AIDS Control Society**

(Public Health & Medical Education Department M.P. Govt.)

Ind Floor, Oilfed Building, 1 Arera Hills, Hoshangabad Road, Bhopal 462011

## **I - Notice Inviting Tender for RATE CONTRACT & SUPPLY OF VIRAL LOAD CONSUMABLES During the year 2025-26**

Tender Ref. No.F27-2011/PROC/AIDS/2025/1296.BHOPAL DATE 04.08.2025

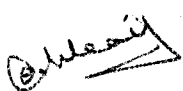
E-Tender ID No. 2025\_MPACS\_.....

CONSUMABLE/RC/2025-26

1. M.P. State AIDS Control Society Bhopal (hereinafter called "Tender Inviting Authority") hereby invites Online Tender (Two cover system) from eligible manufacturers or their authorised distributors/stockist/Whole Seller for supply of WHO-GMP/CE/USFDA/FDA/ COPP certified consumables during the year 2025-26.
2. A Complete set of Tender Documents may be purchased by interested tenderers on submission of document fee of Rs. 1000/- and process fees as applicable online through e-tendering website mptenders.gov.in.
3. Technical bid must also be uploaded on e-tendering website along with EMD on or before bid submission date and time (only online). Financial bids must only be submitted online through website by tenderers who qualify in technical bid.
4. Tenders will be opened in the presence of the Tenders representatives who choose to attend at address given above and at the time and date given in tender document.

(Approved by Project Director)

  
**Additional Project Director  
M.P. State AIDS Control Society  
Bhopal**



# **M.P. State AIDS Control Society**

IIInd Floor, Oilfed Building, 1 Arera Hills, Hoshangabad Road, Bhopal 462011

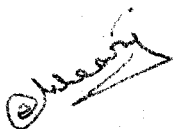
## **II. Instructions to Tenderers:**

### **1. Definitions and Abbreviations:**

1.1 The following definitions and abbreviations, which have been used in these documents, shall have the meanings as indicated below:

#### **1.2. Definitions:**

- (i) "MPSACS" means M.P. State AIDS Control Society, Department of Public Health and Family Welfare, Government of Madhya Pradesh with registered address "IIInd Floor, Oilfed Building, 1 Arera Hills, Hoshangabad Road, Bhopal 462011 (MP)".
- (ii) "Contract" means the written agreement entered into between the Tender Inviting Authority and the Contractor, together with all the documents mentioned therein and including all attachments, annexure etc. therein.
- (iii) "Contractor" means the successful tenderer selected for execution of contract for supply of drugs.
- (iv) (PO)" means Procurement officer, MPSACS Department of Public Health and Family Welfare, Government of Madhya Pradesh situated at Bhopal of Madhya Pradesh.
- (v) "Earnest Money Deposit" (EMD) means Bid Security/ monetary or financial guarantee to be furnished by a tenderer along with its tender.
- (vi) "FDA" is Food and Drug Administration department of respective state government
- (vii) "Performance Security" means monetary or financial guarantee to be furnished by the successful tenderer for due performance of the contract placed on it. Performance Security is also known as Security Deposit.
- (viii) "Tender Inviting Authority" OR "Client" or "Tender Acceptance Authority or "Contracting Authority" or "Purchaser means the Project Director, MPSACS who is inviting tender, under aegis of Government of Madhya Pradesh in their respective jurisdictions.
- (ix) "Tender" means Bids/Quotation/Tender received from a Firm/Tenderer/Bidder.
- (x) "Tenderer" means Proprietorship / Partnership/ Pvt. Limited / Limited company/ Societies/ Trust registered in India who is participating in the bid process.



### 1.3 Abbreviations

- (i) "BG" means Bank Guarantee
- (ii) "FDR" means fixed deposit receipt issued by any Schedule Commercial bank in India
- (iii) "ISI" means Indian Standard Institute.
- (iv) "ISO" means International Organization for Standardization.
- (v) "CE" means Conformité Européenne.
- (vi) DoPH&FW means Department of Public Health & Family Welfare, Govt. of MP
- (vii) "GCC" means General Conditions of Contract
- (viii) "GIT" means General Instructions to Tenderers
- (ix) "NIT" means Notice Inviting Tenders.
- (x) "TE Document" means Tender Enquiry Document
- (xi) "TIA" means Tender Inviting Authority
- (xii) "GST" means Goods & Service TAX

### 2. Scope of Tender

The M.P. State AIDS Control Society Bhopal, Government of Madhya Pradesh (GOMP), (hereinafter referred as Tender Inviting Authority and/or Tender Acceptance Authority and/or Ordering Authority unless the context otherwise requires) invites Online tenders on [www.mptenders.gov.in](http://www.mptenders.gov.in) Technical bid must be submitted by interested tenderers along with EMD on or before due date (only online). Technical bid must also be uploaded on e-tendering website along with EMD on or before bid submission date and time. Financial bids must only be submitted online through website by tenderers who qualify in technical bid for the supply of Consumables given in Annexure-I

- (i) Interested tenderers are advised to read the tender document carefully. Tenderer may obtain further information from the office of Tender Inviting Authority during normal office hours.
- (ii) In the event of the date being declared as a closed holiday for purchaser's office, the due date for submission and opening of Tenders will be the following day at the appointed times.

### 3. Eligibility Criteria:

The Tenderers should fulfill the following eligibility criteria:

- (a) The Tenderer should be either Manufacturer or authorised distributor/stockiest/wholesaler having relevant consumables License as per Drugs and Cosmetics Act, 1940 and such a license should be valid as on the date of Tender submission
- (b) Tenderer should submit WHO-GMP/CE/USFDA/FDA/ COPP certificate, valid at the time and date of bid submission, issued by competent authority of Food & Drugs department and should be enclosed with the bid. Bid without above certificate shall be rejected.



- (c) The Tenderer should have achieved average turnover of at least Rs. 13 Lacs, in any 3 financial years out of the previous 5 financial years, audited by practicing chartered accountant.
- (d) The Tenderer (and tenderer's principal manufacturer, if tenderer is authorized distributor/stockiest /whole seller) should not be blacklisted either by the Tender Inviting Authority or by any State Government or by Government of India. An affidavit by the tenderer should be submitted in this regard on non judicial stamp of Rs. 100/- (Rupees One Hundred only) that the tenderer or its principal manufacturer (if applicable) is eligible to participate in the bid process.

#### **4-Sale of Tender Document**

The complete set of tender documents may be purchased within the prescribed Key Date and time by interested Tenderers online on Tendering website [www.mptenders.gov.in](http://www.mptenders.gov.in) and upon payment of a non refundable fee of Rs.1000 (Rupees One thousand only) + Transaction Processing Fees and GST applicable

#### **5-Earnest Money Deposit (EMD):**

- (a) All tenders must be accompanied with EMD of Rs. 39,000/- (Rupees Thirty Nine Thousand only) along with its bid.
- (b) The EMD should be submitted online in favor of Tender inviting Authority (Project Director, M.P. State AIDS Control Society, Bhopal).
- (c) If a tenderer is MSME/UdhyogAadhar/SSI registered manufacturer of Madhya Pradesh then they will be exempted from submitting EMD and Bid document fee. However tender processing fee is not exempted. If MSME/UdhyogAadhar/SSI registered tenderer wishes to avail above facility then they should follow necessary processes with E Procurement Portal [www.mptender.gov.in](http://www.mptender.gov.in) and if necessary, take help of help line on E Procurement Portal. Exemption of Tender Document Fee & EMD is only for MSME/SSI Manufacturers of Madhya Pradesh. To claim the exemption, relevant valid documents, in support of MSME/SSI, are required to be uploaded by the tenderer(s). Without relevant document bid may be rejected MSME/SSI Manufacturer(s) from other States are not exempted from EMD and Tender Document Fee. If other than MSME/SSI manufacturer of MP do not submit EMD and/or do not pay bid document fee, then such bids shall be rejected,
  - a) No exemption from submission of EMD is permitted and the bids found without EMD as above will be summarily rejected if firm is not exempted as per above condition.
  - b) EMD of the unsuccessful tenderers will be returned.
  - c) Bids submitted with other form of EMD may be rejected.



d) BID Security may be forfeited.

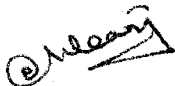
- (1) If a Tenderer withdraws its bid during the period of bid validity; or
  - (2) In case of successful Tenderer, if the Tenderer fails:
    - (3) To sign the Contract/Agreement or
    - (4) To furnish performance security
  - (5) If the Tenderer does not accept the corrected amount of Price Bid, as the case may be, the Bid for that particular item shall be rejected, and the Bid security shall be forfeited as per clause no 7.
  - (6) If a tenderer quotes wrong rates due to any reason for any item(s) and tenderer withdraws its bid for that particular item(s) for quoting of wrong rates, then 50% of EMD shall be forfeited. This action shall not affect other quoted items of that tenderer.
- e) The Tenderer whose manufacturing unit is found to be not complying with STANDARDS (but furnished a DECLARATION) or any other applicable national/international standard during inspection, will be levied with a fine of Rs 50,000/- or the expenditure incurred by the purchaser (GOMP) in such inspection, whichever is higher. This fine amount will be deducted without any notice.

#### **6- Clarifications and Amendments:**

- a) Interested eligible Tenderers may obtain further information from the office of the Tender inviting Authority or in person on the day of pre bid meeting. After pre-bid meeting, the prospective tenderers can seek clarification within time line either through e-mail or through written request. No clarification shall be provided subsequently.
- b) At any time prior to the date of submission of Tender, Tender inviting Authority may, for any reason, whether on his own initiative or in response to a clarification requested by a prospective tenderer, modify any condition in Tender documents by an amendment. All the prospective tenderers who have received the tender document will only be notified of the amendment through publication on the website mentioned above and that will be binding on all the tenderers in order to provide reasonable time to take the amendment into account in preparing their bid, Tender inviting Authority may at his discretion, extend the date and time for submission of tenders
- c) Any tenderer who has purchased/downloaded the tender document should watch for amendment, if any, on the website ([www.mptenders.gov.in](http://www.mptenders.gov.in)) given above Tender Inviting Authority will not issue separate communication to the tenderers in this regard.

#### **7-Validity of Tender:**

- (a) The Tender will be valid for a period of 180 days after the due date of submission of tenders A Tender valid for a shorter period shall be rejected by the Tender Inviting Authority as non-responsive.



- (b) In exceptional circumstances, prior to the expiration of the Tender validity, the Tender Inviting Authority may request the Tenderers to extend the Tender validity for further period as deemed fit. The request and the responses there to shall be made in writing. A Tenderer may refuse the request without forfeiting its EMD. A Tenderer, agreeing to the request will not be required or permitted to modify its Tender.

### **8-Preparation and submission of Tender:**

- (a) The Tender should be typewritten and every correction and interlineations in the bid should be attested with full signature by the tenderer, failing which the bid will be treated as Ineligible. Corrections done with correction fluid should also be duly attested.
- (b) All documents/papers should be numbered, signed and sealed by the Tenderer on each page.
- (c) The Tender is required to be prepared and submitted in two (cover) parts viz. 'Cover A Technical Tender & EMD (online)' and "Cover C-Price Tender (online only).
- (d) The Envelope A Technical bid shall contain all essential documents for Technical bid. Such documents must Include the following (ONLINE)
- (i) Duly filled Checklist as per format given in **Annexure-VI**
  - (ii) Duly filled and signed Technical Tender Form as per format given in **Annexure-II**
  - (iii) Self-attested copy of relevant consumable License for manufacturing/stocking, selling and distribution (whichever appropriate) of the product quoted duly approved by the Licensing authority for each schedule of product quoted as per specification in the tender.
  - (iv) Earnest Money Deposit as per para 5 above
  - (v) Earnest Money Exemption Documents as per para 5 above
  - (vi) Self attested copy of firm's registration certificate.
  - (vii) Self attested copy of registration in GST department.
  - (viii) Self-attested copy of GST Clearance Certificate of (DEC. 2024 3B copy only).
  - (ix) Annual turnover statement for any 3 financial years out of the previous 5 financial years i.e. 2019-20, 2020-21, 2021-22, 2022-23 & 2023-24 in the format given in **Annexure-V** duly certified by the (Chartered Accountant / Statutory auditor), in case of any deviation in provided format bid may be rejected.
  - (x) Self-attested copy of consumables wise WHO GMP/CE/USFDA /FDA/COPP Certificate.
  - (xi) Leaflet/ Product Catalogue/ Brochure should be submitted in technical bid of quoted item/items.
  - (xii) Affidavit for not having been debarred/blacklisted either by the Tender Inviting Authority or by any State Government or by Government of India on Rs. 100/- (Rupees One Hundred only) non Judicial stamp paper.

- (e) The Cover C- Financial Bid shall contain duly filled, stamped and signed Price Schedule in the format provided in **Annexure-III** (Online only)
- (f) The sealed tenders as above should be submitted online only of scheduled date and time.
- (g) Late tenders shall not be accepted.

#### **9-Tender Prices:**

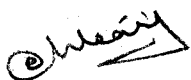
- (a) The Tenderers should quote the rates for the consumables mentioned in Annexure-1. The composition and strength of each consumable should be as per details given in Annexure-1. Any variation, if found, will result into the rejection of the tender.
- (b) The Tenderer should mention the name of manufacturer of the product being quoted.
- (c) Rates (inclusive of Excise Duty, Customs duty, transportation, insurance, and any incidental charges, but exclusive of GST should be quoted for the required consumables on door delivery basis as per format of Price Schedule given in Annexure-III.(online only)
- (d) Tenderers rates quote for required consumables mentioned in Annexure-1.
- (e) Quoted rates are valid up to 18 months from the date of signing of contract agreement and shall be firm during the currency of the contract. The validity of the rates may be extended upto a maximum of 3 months on mutual agreement between the tender inviting authority and the contractor.

#### **10-Opening of Tenders:**

- a) The Tenders shall be opened at the scheduled date, time and venue by the committee constituted by the Tender Inviting Authority. The Tenderer or his/her representative are advised to attend the Tender opening.
- b) During the tender opening as above the Cover containing Technical Tender shall be opened first (**online**). The Cover-C containing Price Tender shall be opened after online Evaluation of Technical tender as decided by Purchase Committee.
- c) The date and time of opening of Price Tenders shall be informed to all such Tenderers who qualify in technical evaluation. The tenderer's representative may choose to attend the **Online opening of Price Tender**.
- d) In the event, the date of opening as above is declared government holiday, the tenders shall be opened at the same time on the next working day.

#### **11-Evaluation of Tenders**

- (a) The purchase committee, constituted by the Tender Inviting Authority, shall evaluate the tender with reference to technical requirements and various other commercial criteria given in the Tender Document.
- (b) The evaluation of item wise shall be carried out.
- (c) The sample of quoted consumables should be provided by the tenderers within 7 days of opening the technical bid for the tender.



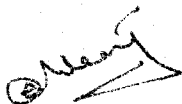
- (d) The rate per unit, exclusive of SGST/CGST/IGST TAX (landed price) for the tendered quantity, indicated in the Annexure-III shall be considered for evaluation of Price and determining L-1 Tenderer.
- (e) If tenderer is not filled the SGST/CGST/IGST Tax percentage separately in the Annexure-III, then it will be considered that SGST/CGST/IGST tax included in total amount with GST.
- (f) No complaint shall be entertained by the Tender Inviting Authority after the opening of financial bid.

#### **12-Performance Security Deposit and Award of Contract:**

- (a) The Tenderer who has quoted lowest unit rate for the each item shall be considered for award of contract.
- (b) On being informed about the acceptance of the Tender and before signing the agreement, the successful Tenderer shall pay the **Performance Security Deposit (3% of Order Value)** in the form of Demand Draft or Bank Guarantee/ FDR valid for 18 months from the date of **signing of the supply order**.
- (c) The successful Tenderer shall execute an agreement on a non- judicial stamp paper of value of Rs. 500/- (stamp duty to be paid by the tenderer) within 15 day from the date of the intimation from Tender Inviting Authority informing that his tender has been accepted.
- (d) If the successful Tenderer fails to execute/sign the agreement and/or fails to deposit the required security deposit within the specified time or withdraws his/ her tender after the intimation of acceptance of his/her tender or owing to any other reasons, his purchase order shall be cancelled and the EMD deposited by him with the tender shall stand forfeited by the Tender Inviting Authority besides debarring the tenderer for a period of one year.

#### **13-Placement of Purchase Orders and Delivery Requirements:**

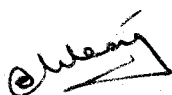
- (a) The Tender Inviting Authority shall place individual Purchase Orders for supply of consumable during the period of 18 months from the date of signing of contract with successful Tenderer(s). Quoted rates are valid up to one year from the date of signing of contract agreement and shall be firm during the currency of the contract. The validity of the rates may be extended upto a máximum of 3 months on mutual agreement between the tender inviting authority and the contractor.
- (b) The quantity of consumable given in Annxure-1 are indicative only. The ordered quantity during the period of 18 months may vary substantially subject to ceiling of 200% of the contracted quantity. In case of supply from NACO or non requirement due to any other reason the TIA will not be bond to place any purchase order to the successful tenderer.



- (c) The supplier should complete the supply at the **Makhanlal Chaturvedi National Communication Journalism University Campus, Vikas Bhawan, B-38, Dak Bhawan, Press Complex Zone-I MP Nagar Bhopal (MP) 462011**, within 30 days from the date of issue of purchase order. All consumables supplied should have at least a minimum of 3/4th of the shelf life of the consumables supplied at the time of receipt of supply at consignee end.
- (d) If at any time the Tenderer has, in the opinion of the Tender inviting authority, delayed the supply of consumable due to one or more reasons related to force Majeure events such as riots, mutinies, wars, fire, storm, tempest or other exceptional events, the time for supplying the consumables may be extended by the Tender inviting authority/ordering authority at its discretion for such period as may be considered reasonable. However such extension shall be considered only if a specific written request is made by the Tenderer within 7 days from the occurrence of such event. The exceptional cause does not include scarcity of raw material, power cut and labour disputes.
- (e) The supplier shall not be liable to pay LD/penalty and forfeiture of the performance security for the delay in executing the contract on account of the extension of the supply period on the ground of force majeure events.

#### **14-Quality Testing Requirements:**

- (a) The consumable including its packing (packaging), to be supplied, shall be of the best quality & WHO-GMP/CE/USFDA/ FDA/COPP certified and shall comply with the specifications given in the Tender Document
- (b) All consumable should be supplied with its batch wise quality certificate, complying all the applicable tests as per relevant pharmacopeia, issued from any third party NABL accredited test laboratory. Any consumable found without NABL test certificate shall not be accepted by TIA or its representative.
- (c) The Project Director, MPSACS may sent sample of consumable for its testing either to state empanelled lab or may instruct local drug inspector to take the sample.
- (d) If any of the consumable supplied by the tenderer are found to be "Not of Standard Quality" after the delivery but before the expiry of consumable, the tenderer should supply the whole batch quantity again irrespective of consumption of that particular batch quantity. The balance stock, if any, should be taken back within 7 days by the supplier at his/her own cost otherwise the authority will destroy it and no claim in this regard shall be entertained.



### **15.Payment Terms:**

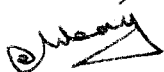
- (a) 100% payment shall be released within 45 days from the date of receipt of accepted consumables and submission of claim for payment supported by Invoice (in triplicate). However, if supplied consumable are found "not of standard quality", then whole payment will be withheld and shall be released only after receipt of replacement of consumable which were found not of standard quality.
- (b) At the time of release of payment, any deduction towards delayed deliveries as per para 15 below shall be made from the claim amount.

### **16.Penalty Conditions:**

- a) Pursuant to para 12 above and subject to para 12 d), in case the delivery period is extended with liquidated damages, the Ordering Authority shall impose liquidated damages 0.5% per week of the delivered price of the delayed items or part thereof until the actual delivery is made up to a maximum deduction of 10% of the contract price.
- b) Once the maximum is reached the purchaser may consider termination of the order in part or full. In such case, the performance security submitted by the Tenderer shall be forfeited to the extent of 100% of the order value or part thereof.

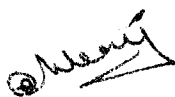
### **17. Settlement of Disputes**

- (a) The purchaser and the supplier shall make every effort to resolve, amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract,
- (b) Any Tenderer aggrieved by the decision of the Tender Inviting Authority may represent to the Project Director of TIA within 15 days from the date of receipt of order and Project Director shall dispose the appeal expeditiously.
- (c) No Appeal shall be preferred while the tender is in process and until tender is finalized and Notification of award is issued by the purchaser.
- (d) In the event of any dispute arising out of the tender or orders, the same shall be settled in accordance with the Arbitration and Conciliation Act, 1996. The venue of arbitration shall be the office of Tender Inviting Authority.
- (e) In the event of any dispute arising out of the tender or orders such dispute would be subject to the jurisdiction of Courts of Madhya Pradesh nearest to the place of Tender Inviting Authority.
- (f) In no event will the TIA be liable for any loss of profits, loss of savings, or incidental, indirect, special or consequential damages "arising out of" or "in relation to" the present tender.
- (g) Neither the TIA shall be liable for any claims, losses, costs, damages of any nature whatsoever nor the tenderer shall claim expenses for any cause or causes, including any legal liability arising 'out of' or 'in relation to' the present tender.



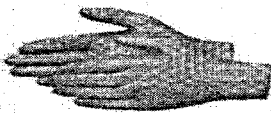
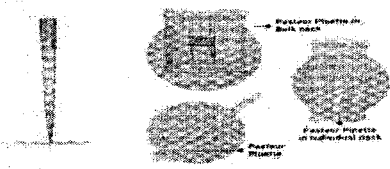
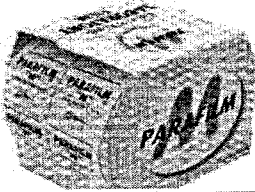
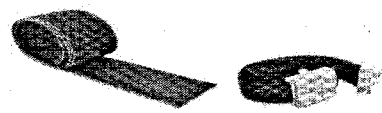
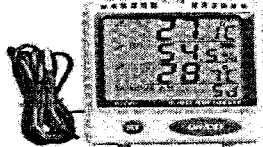
- (h) The tenderer shall be solely responsible for any deficiency in services and supplies given by him including the quality and specification of consumable and the tenderer shall be liable to make good the losses suffered by the TIA due to the fault on the part of the tenderer
- (i) The maximum liability of TIA shall be limited to the extent of payment of goods delivered as per terms of this tender document. TIA shall not bear any other financial liability such as interest on delays etc.
- (Approved by Project Director)

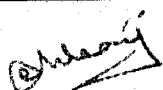
  
**Additional Project Director**  
**M.P. State AIDS Control Society, Bhopal**



## Technical Specification fo Consumables

| S.N. | Name of Items                                                                                  | Specification                                                                                                                                                                                             |
|------|------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Screw cap vial with o ring (2ml),                                                              | Screw cap, leak proof self standing/flat bottom with o ring, ml marking, un graduated, polypropylene/polyethylene, 2ml capacity each (Each)                                                               |
| 2    | Micropipette                                                                                   | (100-1000 ul) 3ml                                                                                                                                                                                         |
| 3    | Microtips                                                                                      | (100-1000 ul)                                                                                                                                                                                             |
| 4    | Cryobox                                                                                        | P.C. 81 places for 4.5 ml cryo vials                                                                                                                                                                      |
| 5    | Labeling sticker                                                                               | For Serum collection Vials                                                                                                                                                                                |
| 6    | Zip lock bag-                                                                                  | Size A4                                                                                                                                                                                                   |
| 7    | Needle Holder                                                                                  | -                                                                                                                                                                                                         |
| 8    | Vacutainer Needles with Clip (22-23G)/Multi-sample Blood Collection Needle (22-23 G) with Clip | Vacutainer Needles (22-23G)/Multi-sample Blood Collection Needle (22-23 G)                                                                                                                                |
| 9    | Vacutainer Needles (22-23G)                                                                    | Vacutainer Needles (22-23G)                                                                                                                                                                               |
| 10   | Permanent Marker Pen                                                                           | Kores/Luxor/Camlin or equivalent with fine tip                                                                                                                                                            |
| 11   | Para Film Sealing Film                                                                         | Para film sealing film, quantity 510 roll, rate should be quoted for per roll, parafilm, 100 mm width, 58m length, should withstand at temprature between -40deg C to +50deg C(100 mm width, 58m length), |

|                                                                                     |                                                                                      |                                                                                       |
|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
|  |   |  |
| Evacuated Collection Tubes (EDTA K-2/K-3) 6ml                                       | Powder free gloves                                                                   | Isopropyl Alcohol / Swabs                                                             |
|  |   |  |
| Needle (22-23 G)                                                                    | Hypochlorite                                                                         | Needle with Clip 22-23G                                                               |
|  |  |  |
| 2.0 ml polypropylene tube with O-ring screw cap                                     | Pipette tip/single use sterile pasture pipette                                       | Cryo Box                                                                              |
|  |   |  |
| Puncture Proof Container- White                                                     | Parafilm-M                                                                           | Tourniquet                                                                            |
|  |   |  |
| Needle Holders                                                                      | Aliquoting vial Stand                                                                | Data Logger                                                                           |



## TECHNICAL TENDER FORM

Date.....

Ref. Your Tender Document No.....

Date.....

To,

1- We, the undersigned have examined the above mentioned Tender document. We now offer to supply and deliver consumable in conformity with your above referred document and as per table below:

| Sr. No. | Name of item & Strength | Unit | Name of Manufacturer | Specification as mentioned in NIT | Deviation if any |
|---------|-------------------------|------|----------------------|-----------------------------------|------------------|
|         |                         |      |                      |                                   |                  |
|         |                         |      |                      |                                   |                  |
|         |                         |      |                      |                                   |                  |

2. If our tender is accepted we undertake so supply the consumable in accordance with the delivery requirements given in the Tender document.

3. We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of para 10 of the Tender Document for due performance of the contract.

4. We agree to keep our tender valid for acceptance as required in the Para 5 of the Tender Document, or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this Tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

5. We further understand that you are not bound to accept the lowest or any tender you may receive against your above referred tender enquiry.

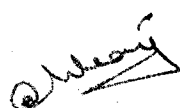
6. We confirm that we do not stand deregistered/banned/ blacklisted/ debarred by any Govt. Authorities.

7. We confirm that we fully agree to the terms and conditions specified in above mentioned Tender Document, including amendment/ corrigendum if any.

(Signature with date)

(Name and designation) Duly authorised to  
sign tender for and on behalf of \_\_\_\_\_

(Name of Tenderer)



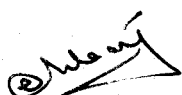
**Format of Price Schedule**

| S. N. | Brief Description of Durgs                                                                     | Specifications    | Qty   | Manufacturer | Unit rate (In Rs.) | Total Amount without GST (Cl. No. 4x6) | GST % (if any) | GST Amount (Co. 7xGST%) | Total Amount (Co. 7+9) |
|-------|------------------------------------------------------------------------------------------------|-------------------|-------|--------------|--------------------|----------------------------------------|----------------|-------------------------|------------------------|
| 1     | 2                                                                                              | 3                 | 4     | 5            | 6                  | 7                                      | 8              | 9                       |                        |
| 1     | Screw cap vial with O ring (2ml) & ml marking                                                  | As per Annexure-I | 43000 |              |                    |                                        |                |                         |                        |
| 2     | Micropipette                                                                                   |                   | 20    |              |                    |                                        |                |                         |                        |
| 3     | Microtips                                                                                      |                   | 34500 |              |                    |                                        |                |                         |                        |
| 4     | Cryobox                                                                                        |                   | 55    |              |                    |                                        |                |                         |                        |
| 5     | Labeling sticker                                                                               |                   | 42500 |              |                    |                                        |                |                         |                        |
| 6     | Zip lock bag-                                                                                  |                   | 15900 |              |                    |                                        |                |                         |                        |
| 7     | Needle Holder                                                                                  |                   | 250   |              |                    |                                        |                |                         |                        |
| 8     | Vacutainer Needles with Clip (22-23G)/Multi-sample Blood Collection Needle (22-23 G) with Clip |                   | 27000 |              |                    |                                        |                |                         |                        |
| 9     | Vacutainer Needles (22-23G)                                                                    |                   | 27000 |              |                    |                                        |                |                         |                        |
| 10    | Permanent Marker Pen                                                                           |                   | 500   |              |                    |                                        |                |                         |                        |
| 11    | Para Film Sealing Film                                                                         |                   | 25    |              |                    |                                        |                |                         |                        |

(Signature with date)

(Name and designation) Duly authorised to sign tender for and on behalf of \_\_\_\_\_

(Name of Tenderer)



**BANK GUARANTEE FORM FOR PERFORMANCE SECURITY**

To,

Project Director, M.P. State AIDS Control Society, Bhopal (MP)  
Department of Public Health & Family Welfare, Madhya Pradesh.

WHEREAS \_\_\_\_\_ (Name and address of the supplier) (Hereinafter called "the supplier") has undertaken, in pursuance of contract no \_\_\_\_\_ dated \_\_\_\_\_ to supply (description of goods and services) (herein after called "the contract")

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;  
NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of Rs. .... (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein,

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

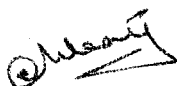
We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

(a) This guarantee shall be valid up to 18 (eighteen) months from the date of Notification of award i.e. up to ..... (Indicate date)

.....  
(Signature with date of the authorised officer of the Bank)

.....  
Name and designation of the officer

.....  
Seal, name & address of the Bank and address of the Branch  
Email Id.....Ph No.....



**ANNUAL TURN OVER STATEMENT**

(This certificate has to be issued on the concern Chartered Accountant letter head only)

The Annual Turnover of M/s.....for the three financial years out of preceding five financial years are given below and certified that the statement is true and correct:-

| S.N.             | Financial Year | Turnover (Amount in INR) |
|------------------|----------------|--------------------------|
| 1                | 2019-20        |                          |
| 2                | 2020-21        |                          |
| 3                | 2021-22        |                          |
| 4                | 2022-23        |                          |
| 5                | 2023-24        |                          |
| <b>Total INR</b> |                |                          |

Average turnover per anual - INR \_\_\_\_\_

The above information is correct and true and verified from the audited final accounts.

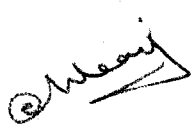
Date:-

Seal:-

Signature of CA of Statutory Auditor  
(Name in Capital)

Membership No. \_\_\_\_\_

UDIN: \_\_\_\_\_



## CHECK LIST

## COVER-A

|    |                                                                                                                                                                                                                                                    |   |     |  |    |  |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-----|--|----|--|
| 1  | Checklist-Annexure-VI                                                                                                                                                                                                                              | 1 | YES |  | No |  |
| 2  | EMD online submission received/ EMD Exemption Documents                                                                                                                                                                                            |   | YES |  | No |  |
| 3  | Documentary evidence for the constitutions of the company/ concern Firm registration                                                                                                                                                               |   | YES |  | No |  |
| 4  | Self-attested copy of relevant drug License for Manufacturing/ stocking, selling and distribution of the product quoted duly approved by the Licensing authority for each schedule of product quoted as per specification in the tender.           |   | YES |  | No |  |
| 5  | Self Attested Copy of GST Number Certificate                                                                                                                                                                                                       |   | YES |  | No |  |
| 6  | GST Tax Clearance certificate of DEC. 2024 (3B copy only)                                                                                                                                                                                          |   | YES |  | No |  |
| 7  | Declaration for not having been debarred/ blacklisted either by the Tender Inviting Authority or by any State Government or by Government of India 100Rs (Non Judicial stamp)                                                                      |   | YES |  | No |  |
| 8  | Annual turnover statement for any 3 financial years out of the previous five financial years i.e. 2019-20, 2020-21, 2021-22, 2022-23 & 2023-24 in the format given in Annexure-V duly certified by the (Chartered Accountant / Statutory auditor). |   | YES |  | No |  |
| 9  | Consumable wise WHO GMP/CE /USFDA/FDA/COPP certificate                                                                                                                                                                                             |   | YES |  | No |  |
| 10 | Technical Tender Form as per Annexure-II                                                                                                                                                                                                           |   | YES |  | No |  |
| 11 | Authorisation Certificate from manufacturers                                                                                                                                                                                                       |   | YES |  | No |  |
| 12 | Leaflet/ Product Catalogue/ Brochure should be submitted in technical bid of quoted item/ items.                                                                                                                                                   |   |     |  |    |  |
| 13 | All consumables Sample, Submitted in this office                                                                                                                                                                                                   |   | YES |  | No |  |

